

# TOWN OF ESSEX

## CERTIFICATE OF OCCUPANCY APPLICATION

DATE OF REQUEST: \_\_\_\_\_ FEE: \$115.00 <sup>#90.00 pd on 2-16-2021</sup> <sub>#25 pd on 11-5-2021</sub> (includes recording)

MAP/PARCEL/LOT: 2/010/057/202 NO. 2021-23

The undersigned herewith requests an inspection of the premises and the issuance of "Certificate of Occupancy" of premises, or portion thereof, for use or habitation.

- This request is for use only of existing land or buildings.
- This request is for new construction or rehabilitated or altered structure which was done under authority of zoning permit # 2021-23

issued to Alexandra I Duffy on 2-16-2021

Premises are at 127 Indian Brook Reservoir

Water service installation inspected and approved by see attached certification

Driveway location inspected and approved by D. Gregoire submittal + driveway need  
*see attached certification*

Sanitary sewer connection or septic system inspected and approved by: Completed SP

Name: \_\_\_\_\_ Date: see attached certification

Construction was begun March, 2021 and completed Oct., 2021

Approval granted by  P.C. or Z.B.A. on 2017, 20\_\_\_\_. Reference P.C. Approval # 2017-7 & 2017-44

Use of premises intended SFH, 3 bedroom, 2 car garage, porch deck  
(type of use) unfinished basement

Applicant's Signature: Alexandra Duffy Telephone: \_\_\_\_\_ Cell: (302) 922-2321

Email Address: \_\_\_\_\_

By issuance of this Occupancy Permit, the Town of Essex Zoning Administrator hereby acknowledges that the use and/or building construction is in complete conformity with the Zoning Regulations, unless otherwise noted. Field measurements and similar dimensions for setbacks are based in part on evidence supplied by owner. The Town of Essex is not liable for errors or mistakes when it is found that information submitted by the applicant is erroneous or inaccurate.

Certificate of Occupancy has been approved with  <sup>done</sup> without  <sup>SP</sup> conditions. see other side

If with conditions, see attachment outlining same.

Certificate of Occupancy denied \_\_\_\_\_. Please see attachment with reasons for denial.

11-5-2021  
Date 11-15-21

Sharon L. Kelly  
Sharon L. Kelly Zoning Administrator

done

# Cert. of Occupancy Cancellation # 2021-23

- The driveway does not meet the zoning regulation requirements and will need to conform.

A. (\$1,500.-) one thousand five hundred dollar escrow has been secured to allow a conditional occupancy.

The work to repair the driveway grade shall be completed by June 1, 2022.

11-15-2021 - driveway work completed and meets requirements.

SP, Z.A.

ALEXANDRA I DUFFY 10-96  
7 ARBOR TERRACE  
ESSEX JUNCTION, VT 05452

161

65-7783/2550  
12

May 5 2021

DATE

CHECK ARMOR  
FRAUD PROTECTION

**VOID**

PAY TO THE  
ORDER OF

Town of Essex

\$ 1,500.00

Fifteen Hundred and 00/100

DOLLARS



Photo Safe Deposit  
Details on back



FOR \_\_\_\_\_

*Alexandra Duffy* MP

255

26566#0161

Harland Clarke



## Sharon Kelley

---

**From:** Bill Superneau <bill@schvt.com>  
**Sent:** Friday, November 12, 2021 9:14 AM  
**To:** Sharon Kelley  
**Cc:** Daniel Gregoire; Alexandra Duffy  
**Subject:** Re: Driveway at 127 Indian Brook road

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

Superneau Custom Homes inc. certifies that the driveway located at 127 Indian Brook road in Essex VT meets all the towns driveway zoning requirements.

The driveway is built at a 10% grade with a 3% grade at the entrande.

Thank you.

Bill Superneau, President  
Superneau Custom Homes, inc.  
1037 Buck Hollow road  
Fairfax VT 05454  
Phone: 802-849-9984  
Cell: 802-782-9964  
Fax: 802-849-9310  
Email: bill@schvt.com



Department of Environmental Conservation

**Wastewater System & Potable Water Supply**

# Installation Certification Signature Sheet

**Instructions:**

The Submission Number and Version of the online Installation Certification being signed **must** be entered in the field below.

**Hand Signatures** - This signature sheet can be downloaded, printed, signed by hand, and then scanned and uploaded to the **Signatures** section of the online form.

**Digital Signatures** - This signature sheet can be signed using the certificate-based digital signature capability available in Adobe Acrobat/Reader (or other PDF software with similar capability) and then uploaded to the **Signatures** section of the online application form. If this sheet contains one or more digital signatures, it **must** be uploaded in a format that does not compromise the ability to click on the applied signature and validate it. The digital signature applied must include the signer's full name, email address, and the date and time of signing. Because the Signature Sheet needs to be submitted in a format that allows the signatures to be validated, a Signature Sheet cannot contain both digital and hand signatures.

**Note:** If you digitally sign this sheet, please don't enter a date in the Signature Date field. The date and time must be included in the digital signature that is applied as described above.

**ANR Online Submission Number & Version**

ANR Online Submission Number and Version (for example: #20J-65KQ-R1ZF, version 1)

HPC-YDBN-64A97 VERSION 1.4

**Permit and Lot Number**

Permit Number and Lot Number, if applicable

WW-4-4538

Select the type of installation(s) being certified on this ANR Online Submission:

- |  |   |
|--|---|
| <input checked="" type="radio"/> Wastewater System               | <input checked="" type="radio"/> Water Supply               |
| <input type="radio"/> Wastewater System Requiring Record Drawing | <input type="radio"/> Water Supply Requiring Record Drawing |
| <input type="radio"/> No Wastewater System Installation          | <input type="radio"/> No Water Supply Installation          |

**Insert Certification Language**

**Check the appropriate installations above and click the 'Insert Certification Language' button to include the appropriate verification text.**

I hereby certify that, in the exercise of my reasonable professional judgement, the installation-related information submitted is true and correct and that the potable water supply and wastewater system were installed in accordance with the permitted design and all the permit conditions, were inspected, were properly tested, and have successfully met those performance tests.

**Designer(s)/Installer(s) Certification**

WW/WS Designer	DAVID ALLYN TUDHOPE	David A Tudhope	Digitally signed by David A Tudhope Date: 2021.11.02 22:20:54 -04'00'	
Designer/Installer Role	Print Designer/Installer Name	Designer/Installer Signature	Signature Date	
Designer/Installer Role	Print Designer/Installer Name	Designer/Installer Signature	Signature Date	

**Town Record Filing Information**

If using this form to provide the Town with certification information for filing in land records, fill out the appropriate/available information below. Other Identifiers might include SPAN, Landowner name(s), 911 Address, etc.

Parcel ID		Town Clerk may indicate receipt here
Subdivision Name/Lot #	7	
Other Identifier(s)		
Other Identifier(s)		

