

## **Meeting of the Essex Free Library Board of Trustees held on Wednesday, March 17, 2021 via Zoom**

Present: Bonnie Doble, Chair  
Marie Froeschl,  
Janet Watts  
Joan Jantzen  
Mike Yandow  
Lorna Swerhone

Absent: Iris Banks

1. Call to Order- Meeting was called to order at 7:01 pm.
2. Minutes- Caitlin requested removal of the statement in her report “that curbside with 27 voice mails and 70 regular pickups”. With that change the minutes were accepted.
3. Announcements- The Board discussed the results of the recent and pending merger votes as it may affect the Library.
4. Librarian’s report -Caitlin presented to the the Board her monthly report. She noted that Jasmine has announced her resignation as she and her family are relocating to New Jersey. As a result there is a vacancy for a Youth Services Librarian. This will posted publicly tomorrow. Marie proposed a gift for Jasmine; Bonnie agreed to take care of it. Caitlin spoke to the other components of her report. A discussion was held regarding the security options for the back entranceway.
5. Old Business
  - 5.1 Phased reopening plan review- It was agreed to continue as is.
  - 5.2 Logo update- Caitlin and Bonnie updated the Board on the status of the logo. They presented a logo under consideration. Work will continue.
  - 5.3 Plant Sale - It was agreed to host the plant sale on the first Saturday in June. There will be no bake sale this year. Marie, Bonnie and Lorraine will assess the books in storage.
6. Adjournment - There being no further business the meeting adjourned at 7:50 pm.