



TOWN OF ESSEX SELECTBOARD  
SPECIAL MEETING  
AGENDA

Online  
Essex Junction, VT 05452  
Friday, January 22, 2021  
12:00 PM

E-mail: [manager@essex.org](mailto:manager@essex.org)

[www.essexvt.org](http://www.essexvt.org)

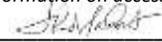
Phone: (802) 878-1341

Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 150 098 03#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING:** Please use "Chat" to request to speak, only. **Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [12:00 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
  - a. Adjust date and warn second Public Hearing on FY2022 General Fund Budget
6. **ADJOURN**

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chair, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chair. This agenda is available in alternative formats upon request. Meetings of the Selectboard, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call the Town Manager's office at 878-1341.

Certification:  1/21/2021

## Memorandum

**To:** Town Selectboard; Evan Teich, Unified Manager  
**From:** Sarah Macy, Finance Director/Assistant Manager  
**Re:** Adjust Date for SECOND Public Hearing on FY22 General Fund Budget  
**Date:** January 22, 2021

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### Issue:

The issue is to adjust the date of the planned second public hearing on the FY22 General Fund Budget from February 1, 2021 to January 28, 2021.

### Discussion:

At the January 19<sup>th</sup> Selectboard meeting a decision was made to hold a second public hearing on the FY22 General Fund budget before adopting it. A date of February 1<sup>st</sup> was selected. However, this date would push us outside the time frame to warn annual meeting. Annual meeting must be warned on or before January 31, 2021. Therefore, the date of the second public hearing must be changed. In order to meet the warning requirements of the public hearing the date of THURSDAY JANUARY 28, 2021 is when we must hold the second public hearing. The FY22 general fund budget is currently proposed for the amount of \$15,972,320 (a 4.2% increase from FY21) of which, \$14,311,248 will be raised by taxes (a 2.1% increase from FY21) and resulting in an estimated tax rate of \$0.5281 (a 2.0% or \$0.0104 increase from FY21).



**TOWN OF ESSEX  
NOTICE OF SECOND PUBLIC HEARING  
PROPOSED FY2022 BUDGET  
January 28, 2021  
6:35 PM**

A public hearing on the 2021-2022 municipal budget for the Town of Essex will be held on Thursday, January 28, 2021 at 6:35 PM online. Visit [www.essexvt.org](http://www.essexvt.org) to connect via Microsoft Teams or join via conference call (audio only): 802-377-3784 – Conference ID: 492 818 739#

The public is invited to attend and offer comments regarding the proposed budget.

The proposed FY2022 budget of \$15,972,320 shows an increase in expenditures of \$640,185, or 4.2%, over the current budget.

If approved, it is estimated that the proposed budget will result in a General Tax rate increase of \$0.5281, or 2.0%, over the current year. Complete details can be found at [www.essexvt.org](http://www.essexvt.org).

**Cost:**

Cost of publishing in the Free Press on Saturday 1/23/21 in order to warn the public hearing five days in advance.

**Recommendation:**

It is recommended that the Selectboard vote to change the date of the second public hearing on the FY22 General Fund budget from February 1, 2021 to Thursday January 28, 2021.