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TYPE	ASSIGNED STAFF/ CONSULTANT	PROJECT OR TASK	STATUS
B	Dennis/Loren	Interior space separation at the highway garage	Air-separation work 100% complete Hot water tank moved and plumbing installed for separate kitchen sink from garage sink. Anticipate work completion before 1 July 2015. Work being done by employees, contractor and plumber.
B	Dennis	Increase interior lighting at Memorial Hall (no budgeted funds)	On hold for future year; no funds
B	Dennis	Fort Water Tower repairs to upper window area, stairs rehab and grouting of walls \$50,000 in designated capital funds less engineering design costs of \$6,350 or \$43,650 available	Design plans 90% complete by Dubois and King; insufficient funds are available to do the project, even in phases. No recent action on part of the Historical Society to seek grants;. The Town project is on hold pending further decisions by the Selectboard.
B	Dennis /Aaron in coordination with Municipal Manager and other designated department heads	Buildings and Space Utilization at the Tree Farm	Additional damage to building on the interior due to occupancy by transients. Drug related. Will require clean-up of interior by specialty contractor and further sealing of building. Building is currently unusable, uninhabitable, and a potential health hazard. Written report to be given to Selectboard to determine a course of action regarding either future use of the building or potential demolition. A plan is underway to provide video surveillance of buildings at the old Tree Farm.
B	Assistance as needed by Dennis and Aaron in coordination with Doug Fisher/Town	81 Main Street building rehabilitation	Project out to bid and awaiting bid results. Permits applied for by Architect, hazard mitigation contractor and Town. Anticipate starting work by or just after 1 July 2015. Also work done by staff to

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	Manager and Scott and Partners Architects		provide for temporary office space at Bob Miller building off Allen martin Drive.
B	TBD	Memorial Hall improvements per the Capital Plan - \$12,852 available	Investigate feasibility of small kitchen area and/or lights for platforms. Utilize Memorial Hall Committee for input. Currently on hold
B	Aaron	Library Deferred maintenance per the Capital Plan - \$30,000 available	Sidewalk section replaced on main approach to the Library.
B	Dennis/Aaron/ Allie/ Loren	Site rework to make use of old Police Storage building and expand winter salt storage capability	Plan developed and approved by Community Development. Construction underway involving 2 new overhangs to provide year round cover for senior buses, sewer and water service to the Police Storage Building and both an interior office and bathroom for Parks and Recreation field staff. Parks and Recreation will vacate their space in the old highway garage and move into the old Police Storage bays this fall and Water-Sewer will take over full occupancy of the old highway garage. This will consolidate each department's storage and activities into their own respective areas. This should create better efficiencies of operation for both departments.

Work List of Spring Summer and Fall of 2015

4 June 2015

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G	Dennis/Rick Jones/Lauren	<b>Public Works Consolidation Phase 1</b>	Collect and analyze historical/operational data on both departments, and contact other communities
G	Dennis	<b>Public Works Consolidation Phase 2</b>	Research best PW practices APWA and management practices
G	Dennis /Rick Jones/Lauren	<b>Public Works Consolidation Phase 3</b>	Look for and initiate any joint programs aimed at improving efficiencies or reducing costs
G	Dennis	<b>Public Works Consolidation Phase 4</b>	Develop report for both Boards by 1 November 2015.
G	Aaron/ Consultant	Revise Public Works Specs	Final draft 99% completed after review of document by engineering consultants and product vendors. Final changes to be made by the consultant – Lamoureux and Dickinson. Anticipate the document will be ready for the Selectboard and PC by 1 Sept 2015. No major change in direction but complete upgrade of details and use of more current materials.
G	Dennis/Annie	<b>Engineering/storm-water summer help</b>	Summer interns both working in the Town and the Village primarily on storm water related issues.
G	Aaron/Annie summer interns	New traffic studies and counts	Traffic counting underway.
G	Aaron/Annie/ summer interns	Perform maintenance/ inspect existing traffic counters; train interns in operation of equipment (annually in spring); perform counts	Traffic counting underway.
G	Jerry/Aaron	Investigate and provide recommendation for fleet maintenance computer program	Recommendation on what to purchase or use - currently not a priority
G	Annie/Aaron VLCT - safety	<b>Arrange and conduct safety training and safety meetings</b>	Required annual safety training conducted through contract with outside vendor in two sessions. One make-up session to be scheduled during the summer and offered again to Village and Town employees.

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			Failure to complete the required training for Town employees may impact evaluations and pay in FYE2016. Required Flagger training will be set up and offered to the Town and Village PW employees to participate.
G	Aaron - safety	Request courtesy inspection by VLCT of Town facilities before requesting VOSHA inspection	Request as needed and follow up on all recommendations
G	Dennis/Loren Ward/Rick Jones	<b>Revise winter operations plan (annually)</b>	Begin work on new Winter Operations Plan that defines Village and Town winter operations in one document; also update current practices components; Rewrite to being in 2 <sup>nd</sup> week of June in collaboration with Village PW.
G	Chris/Loren/Ally/Annie	Green-Up day activities (annual event)	Completed and documentation done.
	Chris/Jerry/Kenny/Bob Whitten	Convert current MSDS program and sheets to new system; review all products	Update as new products come in; full review to be done by 1 July 2015
G	Dennis/Ally/Loren	Coordinate flowers and plantings for intersections and greens (annually)	Coordination done - work being done by Tyler Atwood, temporary employee in PW ( 2 <sup>nd</sup> year)
G	Dennis	Develop baseline operating budget for 2017 without consolidation with Village	Budget preparation to begin in August on stand-alone budget
G	Dennis/Rick Jones/Lauren	<b>Develop Town-Village consolidated operating budget for 2017</b>	Budget preparation to begin in August on consolidated budget
G	Dennis	Develop Capital Budget for 2017 (annually)	Capital Budget process to begin in October for FYE17
G	Dennis	<b>CCRPC UPWP request for scoping study on VT117</b>	Request sent to CCRPC based on request from Essex Economic Development Committee – Project on the UPWP but not currently funded – may be funded in spring/summer of 2016 if funds are available
G	Dennis/Aaron	<b>UPWP Work Request to the CCRPC for Allen</b>	The project is in the UPWP for coping study to begin after July 1,

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		Martin/VT15 intersection scoping study	2015.
G	Dennis/Rick	<b>UPWP Work Request to the CCRPC for Town and Village road assessment and condition study</b>	The project is in the UPWP but only funded to start the study during mid 2016
G	Dennis	<b>CCRPC requested traffic counts or other data (Town + Village)UPWP request</b>	Work approved and in the UPWP, most counts will be in the Village; counts in Town outside the Village are generally current
G	Dennis/Aaron	Development reviews and inspections	Ongoing- maintain list of open projects; number of reviews have remained relatively constant over the past 6 months
G	Aaron	Letters of Credit	Ongoing -- Maintain current list and do inspections as required by schedules
G	Dennis	Develop long-term Succession Plan for the Department	Conceptual plan developed and discussed with Town Manager
G - Circ Hwy Scoping Project	Dennis	CENTS study with CCRPC and Colchester	Study completed and approved. Phase 3 projects contain no guaranteed State funding. Schedules and priorities being worked on by CCRPC, VTRANS and Town Public Works Directors
G - Circ Hwy Scoping Project	Dennis	VT 117/North Williston Road intersection and North Williston Rd floodplain	Study completed and approved. This Phase 3 Circ project is listed in the FYE16 CCRPC TIP for future state and federal funding beyond FYE19.
G - Circ Hwy Scoping Project	Dennis	VT 15 Park and Ride lots investigation along VT15 from Essex Way east to Jeffersonville	CCRPC to manage with input/coordination from Essex and other Towns – Peter Keating CCRPC contact. Town with CCTA will pursue use of Essex Shoppes parking lot. Meeting with Peter Edelmann was positive and agreement/plan being worked on by respective parties.

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G	Dennis/Annie	Town street lighting analysis and plan	Contact at GMP indicates that street light conversion is 85% to 90% complete.
G	Dennis/Aaron	Input to Planning Commission on changes to Subdivision and Zoning regulations	Public Works involvement done
G	Dennis/Aaron	Develop a new gravel road impact fee	In goals for this year
G	Aaron	Develop new curb cut ordinance, revised permit form and investigate potential for curb cut fees	In goals for this year
G	Aaron	Develop a right of way utilization ordinance and fee schedule if applicable for use of the Town right of way	In goals for this year
G	Dennis/Aaron	Investigate utilization of mobile device like IPAD to purchase and use for systems management	One new device – Panasonic Tough Pad purchased and being used for the summer by interns to collect data; will be used again this summer for the same purpose.
G	Dennis/Chris/Shannon	<b>Provide more information to residents on summer public works programs and initiatives</b>	This update is to the last full report done on 15 April 2015.
G	Dennis/Aaron/Shannon/Doug/Rick Jones/Robb/Chris/Jim Jutras/Rick Gary	<b>Integration of communication systems between the Village and Town and upgrade of the Town's Public Works infrastructure mapping and computer data bases</b>	Improvements are needed to the Town Public Works computer systems and to expand that system to include the Village Public Works. The Village wastewater treatment plant is upgrading their IT systems. This may be a great opportunity to solve both the Public Works IT issues and the wastewater treatment plans systems. This is a high priority need!!!!
G	Dennis	MPO Transportation Action Grant Study – Part 1 Susie Wilson Lighting Study	Work completed by consultant. Some Town lights converted to LED. Capital funds set aside in the amount of \$35,000 for further corridor

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			conversion of street lighting. Project on hold pending PW report review. Intent is to proceed with completion of LED street lighting along this roadway using funds previously set aside for this purpose. Schedule for summer of 2015.
G	Dennis/Aaron	Traffic radius concern for large trucks turning at the intersection of Kellogg Road onto Gauthier Drive	Design plans being done by Roger Dickinson, anticipate design plans by mid spring/ funding for project uncertain at this time.
G	Loren/Chris/ Dennis/Rick Jones/Rick/Doug/ Shannon	<b>Daily Complaints/Requests for Service</b>	Document, address and respond using computer tracking program; work with Village and IT to investigate totally integrated complaint and work order system into GIS
G	Dennis/VTRANS signal people and consultant	Signal issues at Susie Wilson Road and Lowes	Working with VTRANS and consultant to identify issues with control system, (directional arrows, delays and pedestrian crossings), which may result in need for additional control cabinet. Will likely take some time to resolve
G	Dennis/Aaron	<b>Develop framework for pre-approved contract work for small projects and emergency assistance</b>	Research being collected on existing programs in place by State and other municipalities

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S/W	Dennis/Aaron/ Doug	Look into alternative methods for billing sewer/water charges	High priority action for future water/sewer budgets. Will hold on further study until the bond costs are finalized with the Village (timing and amount) and a higher percentage of installed new meters is met.
S/W	Dennis/Aaron	Prepare budget for FYE17	To be started in February of 2016
S/W	Dennis	Submit budget and rate structure to Board for FYE17	To be done in April of 2016
S/W	Aaron/Shannon/ Bob Whitten	Water system inventory and mapping	Work completed and maps current; process continuous as new sections are added or older sections are modified
S/W	Aaron/Shannon/ Bob Whitten	Sewer update on inventory of assets	Work completed and maps current; process continuous as new sections are added or older sections modified
S/W	To be determined	Model water system	Water model completed for lower pressure zone (Susie Wilson Road area); higher pressure zone (Essex Center) study underway by Aldrich and Elliott and 90% complete.
S/W	Aaron	Perform water and sewer loss rate study	ongoing
S/W	Aaron/Forcier Aldrich	Wastewater flow metering	Work completed; ongoing testing and verification
S/W	Aaron/Bob Whitten/summer intern	Service tie drawings	Material has been scanned from paper to PDF file by street. It has been put into the portable computer and is in use by the field crews. A new, heavy-duty field laptop was secured by the Town and will be issued to the sewer/water foreman.
S/W	Bob Whitten	Adjust sewer manholes that are too high or that need repair	To be reviewed during the summer months and fixed prior to next winter
S/W	Chris/Bob Whitten	Delinquent shut-offs	List to be provided from Finance to Public Works in July. Phone calls will then be made to encourage users to pay. Marking and door notices on shut-off to start late. Remaining users who have not paid will be shut

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			off following state requirements.
S/W	Aaron/Bob Whitten	Water fire flow testing	Hydrants flow tests being conducted again this summer concurrent with flushing of water mains. Work usually done in 2 <sup>nd</sup> half of summer
S/W	Aaron	Resolve grease problem at pump stations	Summer interns in 2008 developed a database of grease producers and produced handouts on commercial handling of grease. Determine how best to proceed with commercial establishments.
S/W	Aaron	Resolve grease problem in specific area of sewer lines	Town and industry worked together to reduce grease in the system, through increased pre-treatment at the facility. Facility now appears to be in compliance.
S/W	Aaron	Update/changes to inter-municipal agreement with Village on sharing of pipelines in the Village	Continue discussions with Village on the issue; not a priority at this time
S/W	Aaron/Doug	Switch over to new meters and meter readers	Ongoing replacement with larger number anticipated for replacement this summer aiming for 350 to 400 meters for replacement in this time frame with increased budget funding for meters
S/W	Dennis with checks by Aaron	Maintain list of approved sewer and water connections not yet connected	List completed and updated into an excel spreadsheet.
S/W	Dennis	Sewer and Water Ordinances	No revisions proposed this year. Changes likely in 2016 with change to rate structure
S/W	Dennis/Aaron	Sewer cost request from Plaza Park Condo Assoc. on Blair Road	Cost estimate developed and provided to Association per letter request to the Selectboard; nothing heard in 3 years; it appears that project is dead once again due to costs that residents are unwilling or unable to pay
S/W	Aaron	Inventory existing command and control devices at pump stations	Work completed; looking at budgets in future years for upgrade of command and control systems to

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		for future upgrades	reduce number of call-outs and reduce costs
S/W	Aaron/Dennis	Private Water Systems transfer to Town	A number of requests have come to PW over time asking that the Town take over private water lines -- one feeds the old IBM complex owned by Pizzigalli off River Rd; others involve water lines in Essex Green and Royal Park; Pizzigalli has initiated work to add valves to effect the transfer previously approved by the Selectboard. The transfer of this water line to the Town will likely occur in the summer of 2015
S/W	Aaron	Pump Station Analysis	Almost all the Town's pump stations have been modified over time with respect to electrical wiring and alarms; some are not up to current code; an internal study is being done of the deficiencies at each station so that a complete list can be obtained and priced for future inclusion in budgets.
S/W	Dennis/Aaron	Temporary help	Water –sewer summer help advertisement resulted in no applicants.
S/W	Aaron/ Doug/Dennis	Resolution of water bills for those advised to run water through service lines, reconnection of some services now fed through above ground lines, resolution of added costs (\$50,000 unbudgeted) for contractor assistance this winter on broken water mains	Users told to run water were billed on basis of last year's usage and current rate. Where customer shared water with neighbor through hose-bibb to hose-bibb connection, customer sharing water not charged for water.
S/W	Aaron	Water line improvements in lower end of system – Fort, Susie Wilson, Kellogg area	Consultant hired to perform scoping type study to evaluate alternative locations for new interconnect to CWD transmission lines to improve flow and pressure in that area of

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			Town. Report provided by Aldrich and Elliot and under review by staff.

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Storm	Dennis/Annie	Comply with Town NPDES Phase 2 permit year 12	Report completed and forwarded to State by April 1, 2015
Storm	Dennis/Annie	Notification of Intent Report submittal to Comply with Town's New NPDES Phase 2 permit	New NOI completed and submitted to the State by due date of 3 June 2013.
Storm	Dennis / Annie	Storm water Management Plan submittal to Comply with Town's New NPDES Phase 2 permit	New Storm water Management Plan completed and submitted to the State by due date of 3 June 2013.
Storm	Dennis/summer help/Annie	Inspect selected storm pipe catch basins, outfalls and treatment systems in the Town per NPDES Phase 2 permit	Work being done during the summer with interns. Expanded to areas in the Village as well as more detailed evaluation of storm water systems associated with expired permits.
Storm	Dennis/Annie/Jim Jutras	Implement Flow Monitoring Plan with the State per NPDES Phase 2 permit	The legislature authorized the VT Agency of Natural Resources to conduct the monitoring and bill the MS4 permittees. A draft state plan was circulated for comments and comments have been made by MS4 members. Awaiting meeting with State on final resolution.
Storm	Dennis/ Annie	Develop Flow Restoration Plan for Sunderland Brook per NPDES Phase 2 permit	Watershed Consulting Engineers has submitted a 90% draft report. Report is under review with the expectation that it will be ready to go in final form to the Selectboard by early to mid-summer. Final report must be approved by the State as part of the MS4 permit requirements.
Storm	Dennis/ Annie	Develop Flow Restoration Plan for Indian Brook per NPDES Phase 2 permit	Watershed Consulting Engineers has submitted a 90% draft report. Report is under review with the expectation that it will be ready to go in final form to the Selectboard by early to mid-summer. Final report must be approved by the State as part of the MS4 permit requirements.
Storm	Dennis/Annie	Storm water requirements under proposed new permit for LID and stream buffer	Working with Community Development Staff and CCRPC staff to meet the new proposed regulations

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		protection standards per the NPDES Phase 2 permit	so changes are incorporated into the overall document change process. Note: The CCRPC has included this work item in their Work Plan.
Storm	Dennis/Annie	Expired permits review and decision on Town responsibility per NPDES Phase 2 permit	Meeting being set up with permit holders to implement Town ordinance on expired permits. Implementation will take place over the summer of 2015 to try and meet State deadline of October 1, 2015. Review of 22 expired permits underway to group them into 1 of 4 categories: 1) those that are totally in the public domain and that the Town will accept 2) those that need further field checks 3) those that involve shared responsibility that we will have to meet with and discuss that have no tie to the Flow Restoration Plans and 4) those that involve shared responsibility that we will have to meet with and discuss that have a tie to the Flow Restoration Plans. These all have to be resolved with the Selectboard before the reporting date to the state of October 1, 2015.
Storm	Dennis/Annie	Stormwater Coordinating Committee	Ongoing -- Assist members of the Committee with development of Town storm water policies
Storm	Dennis/Annie	State general permit issued on unimpaired waterways	Inspections underway and mostly completed by summer interns
Storm	Dennis/Annie	Work with other communities on meeting storm water education per NPDES Phase 2 permit	RSEP work items and meetings; memo sent to members and CCRPC to try and consolidate some permit programs under a CCRPC storm water Committee; New MOU signed
Storm	Dennis/Annie	Work with other communities on meeting storm water public participation requirements per NPDES Phase 2 permit	Chittenden Stream Team work items and meetings; memo sent to members and CCRPC to try and consolidate some permit programs under a CCRPC storm water Committee. Ann

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			Costandi is co-chair of the Stream team along with Chelsea Mandigo from the Village.
Storm	Loren/Rick	<b>Clean catch basins and drains</b>	Schedule and list to be set up for first run at joint cleaning in later June.
Storm	Loren	Identify need for storm drain for purchase	Pipes for FY2015 and FY2016 to be ordered.
Storm	Dennis/Annie/ Loren/Aaron	Reconstruction of catch basins – construction and planning	Determine extent of effort based on interns inspections and input from PW employees; hire contractors to perform work.
Storm	Dennis/ Gregg /Annie	Develop stormwater program for Conservation Committee involvement	Involve the Conservation Committee with the required actions on the impaired waterways once those permit items have been identified and issued
Storm	Dennis/ Annie	Training of employees	Training program to be developed for FYE2016
Storm	Annie	Update stormwater web page and information	Do every 4 to 6 weeks or when major changes occur such as the new NPDES permit; flyer prepared for Town meeting on the rain garden at the new Park and Ride
Storm	Dennis/summer interns/Annie	<b>Water Quality Testing</b>	Added testing on chlorides to be done this summer this testing to start in 2 to 3 weeks.
Storm	Dennis/Loren/ Annie	Fern Hollow erosion and adjacent swales on nearby streets	Erosion still taking place and worse in some areas due to heavy rains in May and July. Spring inspection needed to determine if more work is needed this summer
Storm	Dennis/ Annie	Woodland II pond expansion (Indian brook discharge)	Revised conceptual plans being developed under the Flow Restoration Plan. Likely to be a required project to implement.
Storm	Aaron	Metal culvert under Susie Wilson Road south of Ewing Place	Investigate and televise to establish condition and recommend plan this summer for correction in a future year.
Storm	Aaron/Annie	TV flooded storm drain areas in Sunset and Londonderry and plan to correct problems	Design plans completed and submitted for review. In-house review occurring now. Will need to determine availability of funds to do

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			Phase 1 of the work this summer.
Storm	Dennis	H35	Waiting for bill to become law and Governor's signature. VLCT taking role in providing education on the bill to communities. An information session was attended. Now will wait for regulations and permits to be issued to fully understand new requirements especially for the back roads.
Storm	Annie/Aaron	Better Backroads Grant	Completed and submitted a Better Backroads Grant for ditch work on Brigham Hill Road. The Town will be notified if awarded grant by June 22, 2015.
Storm	Interns/Annie/Aaron	Erosion off Margaret Street by LaSalle	Investigation underway to develop fix for significant erosion on steep bank due to pipe failure. Will need to be fixed in the summer of 2015.

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H	Dennis/ VTRANS – Patty Colburn	Essex STP 5400 (7) VT280/VT2A Susie Wilson Road –Phase 2 <b>(CIRC)</b>	Plans under design by VTRANS; construction to be advertised in late 2016 or early 2017. Construction is anticipated for summer of 2017. Cost estimated at \$1.68M.
H	Dennis/ VTRANS – Patty Colburn	Williston –Essex STPG SGNL (46) Intelligent Transportation System Improvements <b>(CIRC)</b>	VTRANS in-house design- design work associated with conceptual plans scheduled to begin in the spring of 2016– 3 years to complete
H	Dennis/ VTRANS – Patty Colburn	Essex STP 5400(10) VT117/North Williston Road intersection improvements <b>(CIRC)</b>	Current plan is for VTRANS to do in- house. Project is on the TIP but not funded. Estimated cost is \$1.5M.
H	Dennis/ VTRANS – Patty Colburn	Essex VT117/North Williston Road Hazard Mitigation Improvements	Project is on TIP but not funded. There is a potential for using safety funds to move project faster. Cost estimated at \$400K.
H	Dennis/ VTRANS – Patty Colburn	Essex STP 5400(11)VT15/Susie Wilson Road/Kellogg road Corridor and Intersection Improvements <b>(CIRC)</b>	VTRANS plans to issue a contract for the design work. Project is in the TIP but not funded at this time until after FYE19. Estimated cost is \$8.5M.
H	Dennis/ VTRANS – Patty Colburn	Essex STPG 030-1(22) VT15/ Sand Hill Road intersection <b>(CIRC)</b>	Plans under design by VTRANS; construction to be advertised in FYE19; soil borings for signal pole footing design underway and 100% completed. Cost estimate is \$1.3M.
H	Dennis/Annie/ interns	New 5 – year Highway Management Plan	Completed in the fall of 2013
H	Aaron	Class II paving grant – Allen Martin Drive and small portion of Sand Hill Road (to Margaret St)	VTRANS notified Town informally that grant would be awarded for this summer’s construction. Request was for \$175,000 in State funds +20% Town match. ECI bid accepted at \$147,874 for Allen Martin Drive and \$43,478 for o a portion of Sand Hill Road.
H	Loren	Street Sweeping	Spring sweeping for spring completed.
H	Dennis	Road Reconstruction and Paving Projects (see list	May be combination of Town forces/contract forces and paving

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		below)	contractor
H	Aaron/ Loren	Crack Sealing	Crack sealing to be done again in the summer of 2015 with locations currently under consideration
H	Aaron	Baker St overlay	Bid awarded to ECI in the amount of \$18,942. Work to be done after 1 July
H	Aaron	Craftsbury Court overlay	Bid awarded to ECI in the amount of \$15,628. Work to be done after 1 July
H	Aaron	Allen Martin Parkway (portion) overlay	Bid awarded to ECI in the amount of \$147,874. Work to be done after 1 July
H	Aaron	Ridge Road overlay	Bid awarded to ECI in the amount of \$20,985. Work to be done after 1 July
H	Aaron	Margaret St overlay	Bid awarded to ECI in the amount of \$66,865. Work to be done after 1 July
H	Aaron	Sand Hill Road (portion from Margaret St to Allen Martin Pkwy) overlay	Bid awarded to ECI in the amount of \$43,478. Work to be done after 1 July
H	Aaron/Dennis/ Rick	<b>Combination of Village Streets to include Corduroy Road, Vale Drive, Countryside Drive, Tamarack Drive, Countryside Drive Entrance, in part or whole list</b>	Bid awarded to ECI at same unit price as for the Town at a lower cost than in 2014. Bid for Village is based on a price per ton for all roads; Town bid is project specific. The price per ton is \$66.50
H	Dennis	Intersection actuation control at the Circ/Essex Way	Project under design but currently on hold; timing changes appear to have helped and there may not be a need to install these at this location but possibly on Susie Wilson Road.
H	Loren	Striping/ internal and contract work	Price quotes to be requested for striping of Susie Wilson and Kellogg Roads, last years cost was \$10,660 through Scotts Striping. Less striping needed this year.
H	Loren	Locate, price and buy gravel (annual)	Ongoing
H	Denis/Chuck Vile	Identify areas where select replanting of trees is needed	To be programmed
H	Dennis/Aaron	Look at replacing Indian	Requests made to VANR and Corps

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		Brook culvert with new culvert or concrete box	of Engineers to meet onsite and evaluate need for permits and discuss what changes the permitting agencies may require. The culvert has failed and the replacement may be costly due to size/ location/ state and federal requirements
H	Loren	Locate, price and buy winter sand	Completed for FYE2016
H	Dennis/Loren	Calcium Chloride liquid for summer	Ongoing
H	Loren/Dennis/ Chuck Vile	Identify dead trees early that need to be taken down or areas that need significant trimming	To be determined
H	Aaron/Loren	Contract for sidewalks and curbing	Insufficient funds to do much curbing or sidewalk repair – only most essential portions will be done such as safety hazards. Equipment and forms purchased for Town to do small sections with internal work force; also Town purchased a portable walk-behind concrete grinder to grind down sections that need it rather than replacing sidewalk Areas in most need of repair to be identified in the spring for summer work
H	Dennis/Loren	Blasting contract	None planned at this time for FYE2015 or FY2016
H	Highway crew	March-April clean-up to include; mud season repairs, branch clean-up from winter storms, mailbox complaints, etc	Work completed
H	Highway crew	April-May to include; blast/paint winter equipment; grade roads, winter clean-up on lawns, etc	Work 95% completed
H	Highway crew	May-August grade roads and chloride, stripe, gravel overlays, patch pave,	Work underway

Work List of Spring Summer and Fall of 2015

4 June 2015

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		complaints, ditching, hauling of material, etc	
H	Loren	Identify areas along with work crew needing special attention this summer – see below	
H	Loren	Replace road and driveway culverts as identified	Work underway
H	Loren	Identify areas along gravel roads that need ditching and establish schedule to accomplish	Work underway— a section of Lost Nation is the first major area being done this summer
H	Aaron/Loren	Subbase rebuild of gravel roads at specific locations	To be programmed
H	Loren	Pull berms on back roads	Work Underway
H	Loren/Aaron/Dennis	Identify areas for selective overlays and rebuild	Evaluation underway
H	Loren	Wash bridges	To be done late spring
H	Loren	Patch problem areas on paved roads	Ongoing
H	Dennis/Loren	Mowing - contract for back roads and roadsides in non-built-up area	First cut to be done in late May/ June second to be done in early August
H	Dennis/ Loren	Summer temporary help	Two summer temporary help hired
H	Aaron	Complete Streets documentation for Town vault filing	Filed

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L	Consultant	Semi annual landfill testing required as part of closure order	Spring testing completed
L	Dennis/Loren	Landfill cleanup of waste soil area	Ongoing process to keep area free of excess waste material
L	Dennis	Leaf composting operation by CSWD at Essex Landfill	CSWD has abandoned the use of this portion of the site for leaf composting and the Town/CSWD have informed the State that the permit will not be renewed. The leaf debris and other composting material brought to this site some years ago has composted on its own but it may contain some of the same contaminants that created an issue with CSWD compost a few year ago. The Town will over time remove the material and bury it on site to free up the use of this area for miscellaneous material storage.
L	Dennis	New State landfill testing requirements	Review new procedures once they have been adopted. There may be an opportunity to cut back on extent of required testing. Discuss with State
L	Loren	Grass cutting on lower area	Scheduled for Sept time frame

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Paths/ Walks	Dennis/ summer interns	Construction of street pave crossings at designated intersections with enhancement grant monies (old project)	Evaluation done and report prepared for the Selectboard
Paths/ Walks	Aaron	Construction of path along VT2A from Old Colchester Road to Pinecrest Drive	Project low bidder is Don Weston at \$173,250. Project uses State/federal grant with local share at 20%. Work underway and 75% complete Delay in project completion due to delays by utilities in moving lines off old poles, even though companies have known about the need to relocate wires for over a year. Project to be completed by mid July.
Paths/ Walks -Circ project	Dennis/ VTRANS – Patty Colburn	<b>Colchester –Essex NH 030-1(34)- VT15 multi-use path from Susie Wilson Road to Winooski (CIRC)</b>	Design by consultant. Conceptual plans have been developed and the project is getting environmental permits. Construction anticipated in calendar year 2019; public hearing recently held on project at St. Mikes. Estimated cost is \$2M.
Paths/ Walks	Aaron/Greg	Towers Road sidewalk from VT128 to Clover Drive	Grant applied for and received from VTRANS. Stantek awarded competitive design contract (bid); total project costs estimated at \$358,000 (design, ROW, construction). Project has held first public hearing to define issues and a preferred alternative is being prepared.
Paths/ Walks	Aaron/Greg	Pinecrest Sidewalk from VT128 to Suffolk Lane	VTRANS grant awarded to Town to do design and construction; project is on the TIP; project will be advertised for design services. Grant is for \$286,215 –with an 80%/20% split.
Paths/ Walks	Dennis	Enhancement grant application for path/stormwater/linear park near Rite-Aid/ Senecal Congregate Housing	Not awarded; project is on indefinite hold
Paths/ Walks/	Dennis/Dana/ Greg/Ally/Robin	<b>Scoping study to update Town and Village</b>	Study completed and accepted by PC and Selectboard. Key is to find

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CCRPC UPWP	from Village/ Trails Committee	<b>Comprehensive Bike Path Plan</b>	funding for the implementation of projects and determining which projects should be submitted for competitive grants
Paths/ Walks	Dennis	VT15/Old Stage Road to Essex Way sidewalk - north side of road ( <b>CIRC</b> )	Project is on the TIP but not funded through FYE19. Estimated cost is \$160,000
Paths/ Walks	Dennis/Aaron/ Contractor	Replace failed paved path along Valleyview Drive between Sklyinie and Ridge road and extend sidewalk to the northeast to fill gap in coverage	Work to be done before July 1 <sup>st</sup> involves removing old walk, regarding and preparing surface for paving in FYE16 (after July 1 <sup>st</sup> , 2015)