



Town of Essex

81 Main Street
Essex Jct., VT 05452
(802) 878-1341
(Fax) 802- 878-1353

APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR _____			
NAME _____			
	Last	First	MI
ADDRESS _____			
	Street	City	State Zip
TELEPHONE _____		EMAIL _____	
IN CASE OF EMERGENCY, NOTIFY _____			
		Name	
	Address	Phone	

NAME OF SCHOOL	FROM	TO	GRADE COMPLETED	COURSE OR MAJOR SUBJECT
Grade School				
High School				
Business or Trade School				
College or University				

OFFICE MACHINES OR OTHER MACHINES/EQUIPMENT OPERATED (DESCRIBE ANY SPECIAL SKILLS WHICH ARE IN ANY WAY RELATED TO THE KIND OF WORK YOU WANT TO DO)

WORK EXPERIENCE

Name of PRESENT or LAST employer		Business	Address
Start Date	Leave Date	Wages	Reason for Leaving
Job Title		Supervisor's Name, Title and Phone (May we contact)	
Description of Work and Responsibilities:			

Name of NEXT PREVIOUS employer		Business	Address
Start Date	Leave Date	Wages	Reason for Leaving
Job Title		Supervisor's Name, Title and Phone (May we contact)	
Description of Work and Responsibilities:			

Name of NEXT PREVIOUS employer		Business	Address
Start Date	Leave Date	Wages	Reason for Leaving
Job Title		Supervisor's Name, Title and Phone (May we contact)	
Description of Work and Responsibilities:			

MILITARY

Branch of Service _____ From _____ To _____

Type of Discharge _____

Major Duties _____

Service Schools Attended _____

Present Military Obligation (Reserves) _____

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name

Occupation

Phone

1. _____

2. _____

3. _____

4. _____

Have you ever been convicted of any crime? YES NO

(If answer is yes, please explain on separate sheet.)

If you are applying for a job that may involve driving a municipal vehicle, please answer the following:

Do you possess a valid VT Driver's License YES NO

License Number: _____ Expiration Date: _____

Please check License Type Operators CDL

Signature of Applicant: _____ Date: _____

**DO NOT WRITE IN THIS SPACE
FOR INTERVIEWER'S USE**

INTERVIEWER	DATE	COMMENTS

FOR TEST ADMINISTRATOR'S USE

TEST ADMINISTERED	DATE	RAW SCORE	RATING	COMMENTS

REFERENCE CHECK

NAME	RESULTS